

"Community Focused Education Involving Every Person, Every Child, Every Day"

Happy Valley Elementary School District

Board of Trustees

Regular Board Meeting

Minutes

September 10, 2019

Happy Valley Elementary Library

17480 Palm Ave., Anderson, CA 96007

OPEN SESSION – 6:00 PM

1.0 Call to Order @ 6:00 p.m.

2.0 Roll Call – Cheryl Frazer, Carla Perry, Tim Garman Stewart Helmer – Present
Rusty Simmons – Absent

3.0 Pledge of Allegiance – Student Led

4.0 Approval of Agenda –

On a motion by Cheryl Frazer, seconded by Tim Garman, the board voted 4-0 to approve the agenda.

5.0 Presentation – Shelly Craig, and Chris Dell recognized Marlene Alvis, Kathy Borders, and Mary Hogue for their dedication to the district, the students, and the families, their work ethic, patience, understanding, flexibility, willingness to help out wherever and whenever needed, and the focus and determination to see our students succeed. Each recipient was presented with a certificate and a handcrafted glass tumbler (made by Ms. Herd).

Chris Dell recognized two students from the elementary site, Damien Dunn, and Blain Taylor. Staff members took turns speaking to each students character, leadership qualities, and their determination to do well in school.

6.0 Public Comment – Public Session Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

6.1 Public Comment Session Opened @ 6:18 p.m.

6.2 Persons Wishing to Address the Board – No comments

6.3 Public Comment Session Closed @ 6:19 p.m

7.0 Consent Agenda - Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Board Members may request that an item be removed from the Consent Agenda for later discussion.

- 7.1 Approval of Minutes for Regular Board Meeting August 13, 2019
- 7.2 Approval of Warrants August 1 - 31, 2019
- 7.3 Budget Revisions – None
- 7.4 Personnel: None

On a motion by Tim Garman, seconded by Cheryl Frazer, the board voted 3-1 to approve the Consent Agenda (Stewart Helmer abstains).

8.0 Public Hearing – Public Hearing Regarding Sufficiency of Instructional Materials

- 8.1 Public Comment Session Opened @ 6:20 p.m.
- 8.2 Persons Wishing to Address the Board – None
- 8.3 Public Comment Session Closed @ 6:20 p.m.

9.0 Discussion/Action Items

- 9.1 Discussion/Action: Approve Resolution #20-03 – Approve Resolution Regarding Sufficiency of Instructional Materials for Fiscal Year 2019-20

On a motion by Cheryl Frazer, seconded by Tim Garman, the board voted 4-0 to approve Resolution #20-03.

- 9.2 Discussion/Action: Approval and Certification of the 2018-19 Unaudited Actuals Financial Report

Beth Roberts gave a summary of the 2018-19 Unaudited Actuals.

On a motion by Tim Garman, seconded by Stewart Helmer, the board voted 4-0 to approve the 2018-19 Unaudited Actuals Financial Report.

- 9.3 Discussion/Action: Approve Resolution #20-04 – Gann Limit

On a motion by Tim Garman, seconded by Cheryl Frazer, the board voted 4-0 to approve Resolution #20-04.

- 9.4 Discussion/Action: Approve 2019-20 MOU – Lease Agreement with Shasta Head Start

On a motion by Cheryl Frazer, seconded by Tim Garman, the board voted 4-0 to approve the 2019-20 MOU with Shasta Head Start.

- 9.5 Discussion/Action: Approval of TK Students ID #'s 121614 and 010215

Board Policy states that if a TK student's birthdate falls after December 2nd the board has to approve enrollment.

On a motion by Tim Garman, seconded by Cheryl Frazer, the board voted 4-0 to approve TK students for enrollment.

9.6 Discussion: Short-term Use of Facilities Fee Schedule

Ms. Herd explained the district does not have a fee schedule set for use of the district facilities for outside events. A schedule will be brought to the board next month for approval.

9.7 Discussion: CAASPP Test Results – Chris Dell

Mr. Dell handed out a power point and gave a brief summary of the overall data for students in the district for ELA and Math testing.

9.8 Discussion: Lease Agreement with Children’s Center

Ms. Herd reported the following: district costs to maintain the Children’s Center are \$24,546 per year. The district has contributed \$122,729 over the past five years to maintain the building. The Children’s Center pays the district \$1 per year for rental of the building. The district can no longer continue to provide these services to the Children’s Center as this could be considered a misuse of public funds and has let Paula Bostick, Director, know that she will have to start paying the district the yearly maintenance cost of \$24,546. If she cannot, the Pre-school will have to vacate the premises by the end of October, 2019.

Paula Bostick replied to Ms. Herd and the Board that she cannot afford to make the yearly payment as she does not make a profit. She stated that she does not take a salary and her co-worker gets paid \$13 per hour. She also stated that she does not qualify to receive any type of state funding.

The board made several suggestions to Ms. Bostick regarding different types of grants that she could apply for that could help her financially to keep the doors open. There was also some discussion about the possibility of being able to get the Pre-school classified as a State Pre-school. The board asked Ms. Herd to look into what it would take to make that happen.

9.9 Discussion: Board Policy Updates

Ms. Herd recommended setting up a special board meeting to go over the board policies and then a universal adoption at the next board meeting. The board discussed date possibilities and agreed on October 3rd at 5:00 p.m. in the District Office.

9.10 Discussion: Board Retreat

The board agreed the annual board retreat will be held at the same time as the special board meeting on October 3rd.

10.0 Information/Discussion Items

10.1 Community/Staff/District (suggested 2 minutes maximum per presenter)

- a) Community – Carla Perry reported that 4-H held its first meeting of the year.
- b) Certificated Staff – None
- c) Classified Staff – None
- d) Board Members – Stuart Helmer welcomed Helen Herd to the district and thanked her for coming on board.
Tim Garman commented that he has had parents talk with him about concerns they have regarding the new Sex Education curriculum and what they could do about it. Ms. Herd commented that it is required by the state, however, there are opt-out options if the parents do not want their child to participate.
- e) Primary Site Update – Shelly Craig commented on the following: the Harvest Festival meeting will take place tomorrow to discuss organization of the event; a Positive Behavior Incentive assembly will take place in the near future; the Family Engagement Team is working on growing the Happy Valley school district Facebook page; the Attendance Team is working on the early indicators of truant behavior; TK and Kindergarten classes will be working with Americorps members to create a Parent Partnership for families who are experiencing attendance issues. The Americorp member will work with parents on finding solutions to create positive attendance for their students and give them support.
- f) Elementary Site Update – Mr. Dell commented on the following: Monday's collaboration with staff focused on positive incentives for students; an academic award assembly was held last Friday for students who met academic/attendance goals for the 3rd trimester of the 18/19 school year. 62 students received perfect attendance awards for the attendance period of March 4th – June 6, 2019 and 105 students were honored for GPA. 26 students received 4.0 (12 of those students are now 8th graders), 40 students 3.5 – 3.9, and 39 students 3.0 – 3.4; the Remind App is now synced with Aeries. The district will be using this app to communicate with students, staff, and parents; Student Council elections were held last week and two clubs have been started by students. The Manga Club, for students who are interested in Japanese comic books, and the Anime Club, for students who are interested in drawing Anime.

10.2 Superintendent Update – Ms. Herd reported on the following: the Annual Harvest Festival is going to be held again this year. A meeting is scheduled for staff and community to help plan and give input; the Bus Barn is almost finished. The county inspector was out today, the plumbers and electricians work is just about wrapped up, and the fencing will be up by the end of next week; as follow up to a question she was asked to research at last month's board meeting, Ms. Herd reported that a board member has to miss 3 or more consecutive meetings before they can be removed from their position, unless the member is ill or has board approval to be out.

10.3 Business Manager Update – Beth Roberts reported that a resolution will be brought before the board in October to designate the district as a CUPCCAA District.

10.4 Enrollment Update as of September 6, 2019 – 477 students – TK – 8th grade & CDS (an updated enrollment sheet (as of Sept. 10) was handed out at the board meeting with an enrollment of 480 students TK – 8th grade & CDS)

11.0 Next Meetings

October 3, 2019 – 5:00 p.m. – Special Board Meeting (Board Retreat & Board Policies) – District Office

October 8, 2019 – 6:00 p.m. – Regular Meeting – Happy Valley Primary Room 1
November 12, 2019 – 6:00 p.m. – Regular Meeting – Happy Valley Bus Barn Conference Room
December 17, 2019 – 6:00 p.m. – Regular Meeting – Happy Valley Primary Room 1

12.0 Adjourn Open Session and Convene Closed Session

On a motion by Tim Garman, seconded by Cheryl Frazer, the board voted 4-0 to adjourn Open Session and Convene Closed Session @ 7:44 p.m.

CLOSED SESSION

13.0 Closed Session

- 13.1 Public Employee Discipline/Dismissal/Release/Complaint (§54957)

14.0 Adjourn Closed Session and Convene Open Session

On a motion by Stewart Helmer, seconded by Tim Garman, the board voted 4-0 to adjourn Closed Session and Convene Open Session at 7:48 p.m.

15.0 Report from Closed Session

No reportable action.

16.0 Adjournment of Open Session

On a motion by Stewart Helmer, seconded by Tim Garman, the board voted 4-0 to adjourn Open Session at 7:57 p.m.

Approved October 8th, 2019

Clerk of the Board